

Checkbook Balancer

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Instructions Goto A88

Contents Goto A

- - -  
Check Data (continues to row 57)

Date	Check Number	Description	Check Amount
8-1		Opening Balance	
8-2	1000	Dividend	\$440.00
8-2	1001	CEB for travel	234.15
8-3	1002	CEB Salary	1200
8-4	1003	Newspaper - Subscription	25
8-5	1004	Magazine - Subscription	40
8-8	1005	Health Insurance Co.	55.87
8-10	1006		void
8-11	1007	Lawyer	55
8-14	1008	Postage	30.35
8-14	1009	Supplier 1	2550
8-17	1010	Supplier 2	2556
8-17	1011	FAB Salary	1303.33
8-17	1012		void
8-20	1013	Accountant	975
8-21	1014	Landlord	311.67
8-22	1015	Office Supply Store	10
8-24	1016	Postage	40
8-25	1017	Supplier 2	2335
8-25	1018	Supplier 4	288.75
8-27	1019	Landlord	13.07
8-29	1020	Consultant	150
8-30	1021	Supplier 2	2164
	1022		
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End of Period Book Balance

Previously Outstanding Items

- - - -

Date	Check Number	Description	Check Amount
6-5	955	Office Supply Co	\$100.00
7-12	967	Landlord	\$345.67
7-17	990	Accountant	\$200.00
7-15	1002	Parking Garage	\$112.00

Reconciliation

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Ending Book Balance:

Bank Charges and/or Credits:

Adjusted Book Balance:

Outstanding Checks:

Deposits in Transit:

Adjustments to Bank Balance:

Bank Balance:

## Instructions

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- 1) PRINT Instructions and Contents by typing:
- 2) ENTER Check Data Goto A8
- 3) At end of month, CODE Outstanding Checks and Deposits.
- 4) Recalculation is Automatic
- 5) SAVE by typing "/FSfilenameR<enter>"
- 6) PRINT entire model by typing:
- 7) PRINT only Reconciliation by typing:





Sheet 5.1

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Deposits  
in Transit

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Deposits  
in Transit  
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\0 {goto}a1~  
/fccemaclib~  
/rnlraa10..aa20  
{goto}ai1~/wc:  
{goto}aj1~/wc:  
{home}

\s /fxfcbb~page~1

48~

s8~

s1~

r